

Agenda

Washington State Convention Center Public Facilities District
Board of Directors Regular Meeting

Tuesday, May 25, 2021

2:00 p.m.

Location: Remote meeting
By Microsoft Teams

- I. **Call to order**
- II. **Approval of Regular Meeting Minutes for March 23, 2021, Special Meeting Minutes for March 30, 2021, and Special Meeting Minutes for April 27, 2021**
- III. **Public Comments**

Anyone wishing to speak before the Board, either as an individual or as a member of a group may do so at this time. Individuals desiring to speak shall give their name, address, and the group they represent, if any. A speaker is limited to three minutes unless granted an extension of time.
- IV. **Chairman’s Report (Frank Finneran)**
 - A. Presentation of Consent Agenda (*Motion*)
 - Action items:
 1. Ratification of Additional Facility Project Contract List (April & May)
 2. Approval of Additional Facility Project Draw Schedule Payment (April & May)
 - Informational:
 1. WSCC Sales Productivity Report
 2. Monthly Expenditures – Auditing Officer Certification
 3. Parking Report
 4. Food Service Report
- V. **PFD Committee Reports**
 - A. Addition Committee (Frank Finneran, Chair)
 1. Addition Project Update
 - B. Government Affairs Committee (Deryl Brown-Archie, Chair)
 1. Task Force Report
 2. Government Relations Consultant Report
 - C. Finance Committee (Bob Flowers, Chair)
 1. Financial Audit Update
 2. Update
 - D. Benefits Committee (Terry McLaughlin, Board Liaison)
 1. Update
 - E. Marketing Committee (Craig Schafer, Chair)
 1. Update
 2. Approval of New License Agreement Language
 3. Approval of Regional and Local Rental Rates
 - F. Facility Committee (Jerry Hillis, Chair)
 1. Update
 - G. Outreach Committee (Denise Moriguchi, Chair)
 1. Update
- VI. **Visit Seattle & WSCC Sales Reports**
 - A. Destination Overview – Tom Norwalk, Visit Seattle
 - B. Visit Seattle Sales Report – Kelly Saling, Visit Seattle
 - C. WSCC Sales Report - Michael McQuade, WSCC
- VII. **President’s Report (Jeffrey A. Blosser)**
 - A. Report on Operations Status
 - B. 2020 Annual Report Update
- VIII. **Financials (Sam Hecker)**
- IX. **Executive Session**
- X. **Adjournment**